

# Student Checkout Host Approval Form

This is written permission for my child, \_\_\_\_\_ to be released and checked out from GILA's Ptarmigan Hall by the following community members, relatives and other authorized persons. I understand that in general, female students may only be checked out by a female host and male students may only be checked out by a male host except with written permission from the Director of Residence Life and the Principal of Boarding School Operations.

- I authorize GCS D Employees to check out my student (please check)
- I authorize approved community hosts to check out my student (please check)
- Additional people that may check my student out are:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

As the parent/guardian of the above student, I release GILA and GCS D from any liability from the time he/she is released to one of the above authorized persons until the time he/she is formally checked into the residence hall. I consent to allowing Residence Life Staff Members to serve as authorized persons for my son/daughter as well. I assume full responsibility for my son/daughters safety during this time.

I understand that overnight checkout is typically not permitted, but can be arranged with immediate family members (at least 21 Years of age) with special written permission from the legal guardian on a case by case basis.

I am aware the student conduct and behavior must be consistent with the policies and regulations of GILA and that violation of this policy will lead to disciplinary action.

Should any question arise you can reach me at: \_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Legal Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Legal Guardian Printed Name

**Both parent and GILA Official signatures must be complete prior to a student leaving the GILA Campus.**

\_\_\_\_\_  
Signature of GILA Official

\_\_\_\_\_  
Date

**Please return this form to GILA by fax 907-656-4589 or email [enrollment@galenanet.com](mailto:enrollment@galenanet.com).** Your child will not be released until this document is on file in our office and has been approved by a GILA Official.