

**Galena City School District
Board of Education Meeting
Charles Evans Community Library
Wednesday, July 5, 2023**

1) CALL TO ORDER

President Bryant called the meeting to order at 6:10 pm.

a) Introduction of Guests

Staff Members: Lisa Shelby, Scott Betterton, Lynn Betterton, Ben Blasco, Lavern Demoski, and Jason Johnson.

b) Roll Call

Fred Huntington – present Marylee Kauffman – present Shirley Cleaver – present
Karin Bodony – present Jenny Bryant – present
A quorum was established.

2) PLEDGE OF ALLEGIANCE

Pledge of Allegiance recited by all.

3) VISION/MISSION/CORE VALUES

The Vision/Mission & Core Values were read aloud by all Board Members.

4) AGENDA APPROVAL

a) Agenda

Board member Bodony made a motion to approve the agenda.
Board member Huntington seconded the motion.

Motion carries. Board (5/0)

Amendments:

Board member Bodony made a motion to amend the agenda.
Board member Kauffman seconded the motion.

8. New Business: Add

- m. Staff Adjustments: Dr. Tamara Huntington, SHS/GILA
- n. Palmer Lease Agreement
- o. SHS ceiling
- Move Comments to #9
- Move Executive Session to #10

Motion carries. Board (5/0)

5) STUDENT/STAFF COMMENTS

Lynn, "I'm 62 and my dad will be 90" so there you go!

6) COMMUNITY COMMENTS

Shirley thanked Jason with his quick assistance to help with ordering shirts for the little league.

7) **OLD BUSINESS**

8) **NEW BUSINESS**

a) GCS D Strategic Plan 2023-2028

Board member Cleaver made the motion.

Board member Kauffman seconded the motion.

MOTION: I move to adopt the GCS D Strategic Plan 2023-2028 recognizing that it is a living document and likely to change dependent upon student, staff and community needs.

DISCUSSION:

1. **BP 0200** (attached) provides guidance regarding Board adoption of written goals for the Galena City School District.
2. Included with this agenda item is the proposed GCS D Strategic Plan 2023- 2028.
3. The GCS D Strategic Plan 2023-2028 as presented to the GCS D School Board for approval provides clear direction to the administrative, instructional, and support staff of the GCS D to follow in the pursuit of the District's Mission/Vision.

Motion carries. Board (5/0)

b) 2023-2024 Board Meeting Dates

Board member Cleaver made the motion.

Board member Bodony seconded the motion.

MOTION: I move to approve the attached 2023-2024 Board Meeting Dates.

DISCUSSION:

1. The Board historically approves the next school year's Board meeting dates during the June meeting.
2. We should have a Board Meeting in Anchorage, at the AASB Conference.

Motion carries. Board (5/0)

c) Teacher Housing Fee Proposal

Board member Bodony made the motion.

Board member Kauffman seconded the motion.

MOTION: I move to approve the attached fee proposal for Architects Alaska to provide Design, Bidding, Permitting, and Construction Administration (including Inspections) Services for the Teacher Housing Project for **\$170,390**.

DISCUSSION:

1. **BP 3312** is attached that provides guidance for the development and approval of all contracts.
2. Suitable housing is key to recruiting and retaining quality educators in Galena. As we all know only too well, Galena has been experiencing a housing shortage since the 2013 flood. This project is essential for GCS D to live into our Mission Statement which reads as follows:
 - "We will provide an engaging, inspirational, and impactful learning environment for every

student, in every content area, every day, through **recruiting and retaining exceptional staff**, actively partnering with our learning community, and serving the whole child.”

3. Included with this agenda item is the Fee Proposal as well as the estimated Project Budget with the options GCSD is exploring. This is anticipated to be a multi-million dollar project. If the board approves, this project will go out to bid with the intent for the work to occur summer 2024. I will continue to keep the board apprised of any developments.
4. Survey/Geotech expense is excluded from this Fee Proposal since the lot has not been reviewed by AA and/or approved by the Board of Education at this point.
5. In fall of 2020, GCSD requested bids for architecture and engineering for a period of up to five years. Architects Alaska was selected as the highest scoring proposal and is providing GCSD with architecture and engineering services.
6. GCSD will self-fund this project. \$12,000,000 (some of which is earmarked) is currently available in the Capital Projects Fund.

Fred Huntington – yes
Karin Bodony – yes

Marylee Kauffman – yes
Jenny Bryant – yes

Shirley Cleaver – yes

Motion carries. Board (5/0)

d) 5th Amendment to Crowley Fuel Supply Agreement

Board member Bodony made the motion.

Board member Huntington seconded the motion.

MOTION: I move to approve the attached Fifth Amendment to the Fuel Supply Agreement with Crowley Fuels LLC.

DISCUSSION:

1. **BP 3300** and **BP 3312** are attached for reference.
2. GCSD consumes on average approximately 7,000 gallons of unleaded fuel annually. The 8,000 gallons provides a reasonable buffer if the winter is exceptionally cold.
3. The Fuel Supply Agreement (FSA) went through a bidding process, and GCSD has renewed the FSA annually since. This Fifth Amendment will extend the FSA for one year and shall expire on July 31, 2024.
4. Included with this agenda page is supporting documentation for this request.

Motion carries. Board (5/0)

e) 2023-2024 SHS-GILA Food Procurement

Board member Bodony made the motion.

Board member Cleaver seconded the motion.

MOTION: I move to approve US Foods as the SHS/GILA food procurement vendor for the 2023-2024 school year.

DISCUSSION:

1. **BP 3300**, **BP 3310**, **BP 3311**, and **BP 3312** are attached for your reference.
2. Food procurement requirements compel a formal bid process if one vendor provides over \$250,000 in product.
3. US Foods was the lowest bidder.
4. For a summary of this bidding process, the total bid amount of the vendors, and an

itemized detailed comparison of the bids, see the “2023-2024 GCSD Procurement Food Bid” document that Stacey Demientieff composed. Many thanks to Stacey for shepherding GCSD through this multi-step process!

Motion carries. Board (5/0)

f) IDEA Counseling Services Contract:

Board member Bodony made the motion.
Board member Cleaver seconded the motion.

MOTION: I move to approve the attached contract between GCSD and Find a Way Consulting, LLC/Lindsay Pinkelman for IDEA school counseling services for **\$8,000.00 per month** from August 1, 2023 - May 31, 2024.

DISCUSSION:

1. **BP 3312 Contracts** is attached to provide guidance for the ratification of all contracts by the GCSD School Board.
2. IDEA’s core value of customer service and increased student need for social and emotional support compels us to continue providing our IDEA families/students with robust school counseling services.
3. Lindsay Pinkelman did a wonderful job for IDEA clients this year. Her proposed monthly rate for next year is the same as this year. Please note that Lindsay does not receive retirement and benefits.

ROLL CALL

Shirley Cleaver – Yes
Karin Bodony – Yes

Fred Huntington – Yes
Jenny Bryant – Yes

Marylee Kauffman – Yes

Motion carries. Board (5/0)

g) Early Graduation Request

Board member Kauffman made the motion.
Board member Bodony seconded the motion.

MOTION: I move to approve the June 2023 early graduation request of the following IDEA student:

- James “Jack” Plant

DISCUSSION:

1. Dean O’Dell, IDEA Director, has requested GCSD School Board approval for early graduation of this student upon successful completion of the spring semester of the 2022-23 school year.
2. Attached are letters of support for this early graduation request.

Motion carries. Board (5/0)

h) Composite Project Change Order

Board member Bodony made the motion.
Board member Huntington seconded the motion.

MOTION: I move to approve the attached fee proposal for TC Construction Inc. to install new carpet in Rooms 111 and 112, LVP flooring in rooms 106, 107, 108, and 110 as well as paint/repair walls in all rooms listed for **\$181,323**.

DISCUSSION:

1. **BPs 3300 and 3312** are attached to provide guidance expending authorities and for the development and approval of all contracts.
2. The original project scope did not account for refinishing the rooms listed within the suggested motion and the flooring/tiles are far beyond repair and their life expectancy.
3. Included with this agenda item is the Fee Proposal provided by TC Construction Inc. to complete the requested work.
4. In fall of 2020, GCSD requested bids for architecture and engineering for a period of up to five years. Architects Alaska was selected as the highest scoring proposal and is providing GCSD with architecture and engineering services. AA has reviewed the fee proposal and finds the proposal acceptable.
5. GCSD will self-fund this project. \$12,000,000 (some of which is earmarked) is currently available in the Capital Projects Fund.

ROLL CALL

Marylee Kauffman – Yes

Karin Bodony – Yes

Shirley Cleaver – Yes

Fred Huntington – Yes

Jenny Bryant – Yes

Motion carries. Board (5/0)

i) Director of Administrative Projects

Board member Bodony made the motion.

Board member Cleaver seconded the motion.

MOTION: I move to approve the creation of a Director of Administrative Projects Position per the attached documentation.

DISCUSSION:

1. **BPs 4111, 4119.3 and 4315** are attached for reference.
2. The position's job description is attached for reference.
3. The Superintendent's justification for the position is attached for reference.

Motion carries. Board (5/0)

j) SHS Acoustical Upgrades

Board member Bodony made the motion.

Board member Huntington seconded the motion.

MOTION: I move to approve the attached fee proposal for Earhart Roofing Company Inc. to supply and install acoustically upgraded walls for the special education office/classrooms as shown on the imagery provided for **\$135,200**.

DISCUSSION:

1. **BPs 3300 and 3312** are attached which provide guidance on expending authorities as well as for the development and approval of all contracts.
2. The current classrooms/office do not provide for confidentiality as required by law and create

- significant inefficiencies in communication as well as potential liabilities.
3. Included with this agenda item is the Fee Proposal provided by Earhart Roofing Company Inc. to complete the requested work.
 4. In fall of 2020, GCSD requested bids for architecture and engineering for a period of up to five years. Architects Alaska was selected as the highest scoring proposal and is providing GCSD with architecture and engineering services. AA has reviewed the fee proposal and find the proposal acceptable.
 5. GCSD will self-fund this project. \$12,000,000 (some of which is earmarked) is currently available in the Capital Projects Fund.

ROLL CALL

Marylee Kauffman – Yes	Karin Bodony – Yes	Shirley Cleaver – Yes
Fred Huntington – Yes	Jenny Bryant – Yes	

Motion carries. Board (5/0)

k) ACELLUS

Board member Cleaver made the motion.
Board member Huntington seconded the motion.

MOTION: I move to approve the attached proposal for ACELLUS to provide distance educational options/access for IDEA students for **\$168,000**.

DISCUSSION:

1. **BPs 3300 and 3312** are attached which provide guidance on expending authorities as well as for the development and approval of all contracts.
2. ACELLUS serves as a curricular and support option for many families within IDEA.
3. Included with this agenda item is the Fee Proposal provided by ACELLUS to access their on-line academic suite of courses.
4. GCSD will fund this project out of the General Fund.

ROLL CALL

Marylee Kauffman – No	Karin Bodony – Yes	Shirley Cleaver – Yes
Fred Huntington – Yes	Jenny Bryant – Yes	

Motion carries. Board (4/1)

l) Property Acquisition

Board member Bodony made the motion.
Board member Cleaver seconded the motion.

MOTION: I move to approve the purchase of Loudon Loop lots 10 and 11, Block 1B in the amount of \$25,000 plus closing costs for the development of teacher housing.

DISCUSSION:

1. **BP 3312** is attached that provides guidance for the development and approval of all contracts.
2. JDO has provided (attached) an Executive Summary for the Board to consider when purchasing real-estate.
3. The District has followed JDO's recommendations.
4. The City of Galena is in support of the real-estate acquisition.

5. GCSD will self-fund this project. \$12,000,000 (some of which is earmarked) is currently available in the Capital Projects Fund.

ROLL CALL

Shirley Cleaver – Yes

Fred Huntington – Yes

Marylee Kauffman – Yes

Karin Bodony – Yes

Jenny Bryant – Yes

Motion carries. Board (5/0)

m) Staff Adjustments

Board member Bodony made the motion.

Board member Cleaver seconded the motion.

MOTION: I move to approve the following new hires:

SHS / GILA - Language Arts Teacher

Emily Lester

SHS / GILA - Science Teacher

Rizia Ragmac

SHS / GILA - Science Teacher

Rachell Ann Bala

GILA - Resident Advisor - Programming

Corrine Hall

GILA - Resident Advisor - Programming

Julia Trahan

GILA - Resident Advisor - Programming

Charles Peterson

GILA - Resident Advisor - Programming

Jonathan Aultman

GILA - Resident Advisor

Addison (Britt) Martin

GILA - Resident Advisor

Amanda Smith

GILA - Resident Advisor

Tammy White

GILA - Dorm Aide

Barbara Sherrodd

GILA - Dorm Aide

David Winters

GILA - Dorm Aide

April Smith

GILA Registrar (TBD)

Mary Hoffine

GCSD - Temp Summer Custodian / Maintenance

Ian Esmailka

GCSD - Temp Summer Custodian / Maintenance

Archie Peters

GCSD - Temp Summer Custodian / Maintenance

Asa Bryant

GCSD - Temp Summer Custodian / Maintenance

Nicholas Hevezi

GCSD - Temp Summer Custodian / Maintenance

Parker Pitka

GCSD - Temp Summer Custodian / Maintenance

Kevin McGinty

GCSD - Temp Summer Custodian / Maintenance

Pearle Green (part-time)

IDEA - Clerical II (Fairbanks)

Hillary Price

IDEA Clerical II (TBD)

Laurie Dolgner

IDEA Clerical II (TBD)

Alex Fokas

IDEA Clerical II (TBD)

Gabrial Bourne

IDEA - Computer Technician (Juneau)

Joshua Murphy

IDEA - Computer Technician (Wasilla)

Jeffrey Wagnon

IDEA - Contact Teacher (Juneau)

Karen Melin

IDEA - Contact Teacher (Fairbanks)

Andrea McEwen

IDEA - Lead Teacher (Anchorage)

Jennifer Regoord

IDEA - Secretary / Receptionist (Wasilla)

Pamela Elledge

IDEA - iGrad Coach (Wasilla)

Pamela Pianalto

SHS/GILA Science Teacher

Dr. Tamara Huntington

DISCUSSION:

1. **BP 4111 Certificated Personnel Recruitment and Selection** is attached to provide guidance for the appointment of certificated personnel.
2. **BP 4212 Appointment and Conditions of Employment (Classified Personnel)** is attached to provide guidance for the appointment of classified personnel.
3. GCSD's Strategic Plan provides guidance for the recruitment of staff to support student learning.

Motion carries. Board (4/1 abstain)

n) Palmer Lease

Board member Cleaver made the motion.

Board member Huntington seconded the motion.

MOTION: I move to approve the Tanner Group Premier Real Estate lease for \$55,464 per year.

Fred Huntington – yes

Marylee Kauffman – yes

Shirley Cleaver – yes

Karin Bodony – yes

Jenny Bryant – yes

Motion carries. Board (5/0)

o) Rockin B Construction

Board member Bodony made the motion.

Board member Kauffman seconded the motion.

MOTION: I move to approve the SHS ceiling & wall repair for Rockin B Construction, for \$235,308.

Marylee Kauffman – yes

Shirley Cleaver – yes

Karin Bodony – yes

Fred Huntington – yes

Jenny Bryant – yes

Motion carries. Board (5/0)

9) **BOARD COMMENTS:**

Cleaver: Thank you Jason for all the hard work from the past year.

Huntington: I just want to ditto what Karin said about other school art work hanging on their walls. We should do something like that.

Bodony: Thank to everyone, who put efforts into the Strategic Plan. The website still needs to be updated. As we are in the planning for new housing, we need to come up with policy for school housing. I attended Denaakkanaga in Huslia. The school has beautiful murals, pictures and art work hanging up. We need to start doing that here. Welcome back Lisa Shelby.

Bryant: Thank you to everyone coming in for this summer meeting.

10) **EXECUTIVE SESSION**

Board member Bodony made the motion.

Board member Cleaver seconded the motion.

MOTION: I move to go in to executive session for "Matters which by law, municipal charter, or ordinance are required to be confidential." (BB 9321 Executive Sessions)

- For personnel reasons, which if made public, would tend to prejudice the reputation and character of the individual(s); provided the individual(s) has waived their right to be heard in public session.

- 7:26 pm into executive session

Reconvene meeting at 8:16 pm.

11) ADJOURNMENT

President Bryant adjourned the regular meeting of the GCSD Board of Education at **8:16 pm**.

Respectfully submitted,

Fred Huntington, Board Secretary

Date Minutes Approved