

**Galena City School District
Board of Education Meeting
Charles Evans Community Library
Wednesday, May 10, 2023**

1) CALL TO ORDER

President Bryant called the meeting to order at 7:03 pm.

a) Introduction of Guests

Staff Members: Lori Zulliger, Jim Merriner, Scott Gingrich, Dean O'Dell, Greg Culbert, Adrian Johnson, Cory Stringer, Lynn Betterton, Carrie Given, Naomi Winters, John Tomac, Charlie Green, Richard Ramage, Ben Blasco, Will Kramer, Ashley Kramer, Sutton Casey, Dave Casey, Beverly Kokrine, Dave Casey, Edith Hildebrand, Lavern Demoski, and Jason Johnson.

b) Roll Call

Fred Huntington – present
Karin Bodony – present
Kaylee Sommer – present

Marylee Kauffman – present
Jenny Bryant – present

Shirley Cleaver – present
Annie Downey – present

A quorum was established.

2) PLEDGE OF ALLEGIANCE

Pledge of Allegiance recited by all.

3) VISION/MISSION/CORE VALUES

The Vision/Mission & Core Values were read aloud by all Board Members.

4) AGENDA APPROVAL

a) Agenda

Board member Bodony made a motion to approve the agenda.
Board member Huntington seconded the motion.

Motion carries. Board (5/0) Students (2/0)

Amendments:

Board member Bodony made a motion to amend the agenda.
Board member Kauffman seconded the motion.

5. Students/Staff Presentations: Add

- c. Stock Market Excellence
- d. Afterschool Reading Program

10. New Business: Move / add

- b. Educators Rising Travel & Funding request to h
- c. HOSA Travel Request to i
- d. Approval of Instruction Materials to j
- e. SHS-GILA Activities Handbook Edits 2023-24 – 1st Reading to b
- f. SHS-GILA Student Handbook Edits 2023-24 – 1st Reading to c
- g. GILA Res Life Handbook Edits 2023-24 – 1st Reading to d
- m. add Resident Advisor Mental Health Technician – Job Description

Motion carries. Board (5/0) Students (2/0)

5) STUDENT/STAFF PRESENTATIONS

- a. Spirit of Youth Award - Jason Johnson presented. The Spirit of Youth Awards highlight dedicated young people and unsung heroes from around Alaska. The awards recognize the hard work and efforts of these future leaders through AASB. This year's Spirit of Youth Award is Annie Downey.
- b. Academic Decathlon - Lori Zulliger & Scott Gingrich presented. Our Academic Decathlon team did wonderfully in Nationals, taking 13th overall in the country! The kids really put Alaska on the map.
- c. Stock Market Excellence - John Tomac presented. Mr. Tomac thanked the Board for the Social Studies curriculum, The Stock Market Game. Students got to manage \$100,000 in virtual money through The Stock Market Game, an educational investing game for kids. The students also took home a banner.
- d. Afterschool Reading Program - Cory Stringer presented. We use the reading mastery lessons designed for direct instruction in reading. There are several main reading mastery curricula that teach a combination of phonics, word recognition, spelling, vocabulary, comprehension and fluency.

6) STUDENT/STAFF COMMENTS

Dave & Sutton Casey presented the Board with gifts. Thank you for having us here for the past 5 years.

Ashley Kramer thanked the Board for approving the Master of Education (M.Ed.) program for District employees.

7) COMMUNITY COMMENTS

Shirley Cleaver thank all the parents and chaperones who traveled in the past 30 days.

8) REPORTS - *Consent Agenda

Board member Bodony made a motion to approve the consent agenda.

Board member Cleaver seconded the motion.

Motion carries. Board (5/0) Students (2/0)

a) **Secretary's Report:**

April 12, 2023

b) **Financial Report:**

GCSD FY24 Budget is an agenda item under New Business.

c) **Principals' and Directors' Reports**

Maintenance Report:

Mr. Green reported on the following: Snow removal, summer maintenance projects, building maintenance, AMLJIA insurance inspection, and preparing for graduation.

Special Education Report:

Mrs. Culbert submitted a written reported, which was included in the board packet.

IDEA Director (includes iGrad) Report:

Mr. O'Dell submitted a written report and reported on the following: Curriculum Fair, IDEA graduations, Region K office access, reenrollment/new enrollment, and congratulations to all the IDEA students and parents.

Sidney C. Huntington School Report:

Mr. Casey submitted a written report and reported on the following: I would like to thank the board and the school community for making the last 5 years truly memorable. I have appreciated the opportunity to live and work in this remarkable community. While I am retiring, I am certain that great things will continue to happen at this school and in this district due to the excellent leadership and dedication of staff and faculty to the students at this school. Thank you for your support.

GILA Boarding School Report:

Mrs. Winters submitted a written report. Our welding classes did a blacksmithing unit with Jake. He taught them how to make charcoal and build and use a home forge. Students were excited to learn from a local knowledge bearer and gain useful skills they can use at home.

Residence Life Report:

No Report

d) **Activities Director's Report:**

Mr. Stringer submitted a written report and reported on the following: Classification of schools. They are reviewing the plan a year early to change classifications of schools. The effect of the classification on Galena would be the Monroe boys being dropped down to 3A or Monroe girls being moved up. Valdez may be impacted also, but not likely.

e) **SEGA Report:**

Mr. Kalke submitted a written report.

f) **Superintendent's Report:**

Dr. Johnson submitted a written report. The District is working with UAA in order to establish a partnership and pathway for our classified, certified and administrative team members (as applicable) to receive their M.Ed. through the university while simultaneously completing graduate-led courses by university faculty, and partaking in experiential learning projects that directly benefit our students as well as communities statewide.

9) OLD BUSINESS

a) GCSB Board Policy Updates – 2nd & Final Reading

Board member Bodony made the motion.

Board member Cleaver seconded the motion.

MOTION: I move to approve the attached Board Policies as a "2nd & Final Reading".

DISCUSSION:

1. Superintendent Johnson requested review of the attached Board policies that are from AASB.
2. On January 24, February 21, and March 21, 2023, the GCSB Board Policy Committee reviewed the attached Board Policy (BP) updates. After in-depth discussion, the GCSB Board Policy Committee recommends the attached Board policies for GCSB Board of Education consideration as a

1st Reading.

- **Highlighted** text is recommended language to be added.
 - ~~Strikeout~~ text is recommended language to be removed.
3. If adopted, this BP (Board Policy), AR (Administrative Regulation), and E (Exhibit) will be NEW additions to GCSD's Board Policy Manual.
- BP 5141.42
 - AR 5141.42
 - E 5142.42-1

Motion carries. Board (5/0) Students (2/0)

10) NEW BUSINESS

a) GCSD FY24 Budget

Board member Kauffman made the motion.

Board member Huntington seconded the motion.

MOTION: I move to adopt the attached GCSD FY24 Budget.

DISCUSSION:

1. The attached **BP 3100 Budget** provides guidance regarding GCSD's annual budget.
2. The May board meeting is when the GCSD Board of Education adopts the budget for the next school year.
3. Please see GCSD Business Manager Edith Hildebrand's Cover Memo for details regarding the important considerations of note in this FY24 Budget.

Motion carries. Board (5/0) Students (2/0)

b) SHS/GILA Activities Handbook Edits 2023-24 (1st Reading):

Board member Bodony made the motion.

Board member Cleaver seconded the motion.

MOTION: I move to approve the updated SHS/GILA Activities Handbook for the 2023-24 school year. These edits will provide guidance for management of SHS and GILA extracurricular activities.

Discussion: Attached are support materials.

1. **BP 5030 School Discipline and Safety** is attached that provides guidelines for the development of an effective school discipline and safety program to ensure a learning environment free from disruptions.
2. The Handbook Committee's recommended changes/modifications can be tracked as follows:
 - **Yellow Highlight** is the suggested revision/addition.
 - If needed, **Red Text** is the rationale for the suggested revision.
 - If needed, **Red Highlight** is what was there previously and what is proposed to be removed.

Motion carries. Board (5/0) Students (2/0)

c) SHS/GILA Student Handbook Edits 2023-24 (1st Reading):

Board member Bodony made the motion.
Board member Cleaver seconded the motion.

MOTION: I move to approve the updated SHS/GILA Student Handbook for the 2023-24 school year. These edits will provide guidance for management of student services for the SHS and GILA campuses.

Discussion: Attached are support materials.

1. **BP 5030 School Discipline and Safety** is attached that provides guidelines for the development of an effective school discipline and safety program to ensure a learning environment free from disruptions.
2. The Handbook Committee's recommended changes/modifications can be tracked as follows:
 - a. **Yellow Highlight** is the suggested revision/addition.
 - b. If needed, **Red Text** is the rationale for the suggested revision.
 - c. If needed, **Red Highlight** is what was there previously and what is proposed to be removed.

Motion carries. Board (5/0) Students (2/0)

d) GILA Residence Life Handbook Edits 2023-24 (1st Reading):

Board member Bodony made the motion.
Board member Kauffman seconded the motion.

MOTION: I move to approve the updated GILA Residence Life Handbook for the 2023-24 school year. These edits will provide guidance for management of GILA Residential Life activities.

DISCUSSION:

1. **BP 5030 School Discipline and Safety** is attached that provides guidelines for the development of an effective school discipline and safety program to ensure a learning environment free from disruptions.
2. The Student Handbook Committee's recommended changes/modifications can be tracked as follows:
 - **Yellow Highlight** is the suggested revision/addition.
 - If needed, **Red Text** is the rationale for the suggested revision.
 - **Red Highlight** is what was there previously and what is proposed to be removed.

Motion carries. Board (5/0) Students (2/0)

e) Educators Rising Travel Request

Board member Bodony made the motion.
Board member Huntington seconded the motion.

MOTION: I move to approve out-of-state travel and one-time funding of **\$8,178** for travel expenses to get Annie Downey and Katie Sommer to/from the Educators Rising national

competition/conference in Orlando, FL during June 2023.

Discussion: Attached are support materials.

1. **BP 6153** (enclosed) states that the GCSD School Board shall approve all school-sponsored trips involving out-of-state travel.
2. Please see attached letter from Sutton Casey requesting Board-approval for this out-of-state educational travel opportunity.
3. Superintendent Johnson could have approved this funding request since it is under \$40,000. However, since this funding request involves travel outside of Alaska and the GCSD School Board must approve such trips, Superintendent Johnson felt that the GCSD School Board ought to discuss this request to support this academic opportunity financially, while also deciding on approving the out-of-state travel issue.

Motion carries. Board (5/0) Students (2/0)

f) HOSA Travel Request:

Board member Cleaver made the motion.
Board member Bodony seconded the motion.

MOTION: I move to approve out-of-state HOSA travel in June 2023.

Discussion:

1. **BP 6153** (enclosed) states that the GCSD School Board shall approve all school-sponsored trips involving out-of-state travel.
2. Please see attached letter from Carrie Given, HOSA Advisor & CTE Coordinator, requesting Board-approval for this out-of-state educational travel opportunity.

g) Approval of Instructional Materials

Board member Bodony made the motion.
Board member Cleaver seconded the motion.

MOTION: I move to approve the attached instructional materials and resources related to SHS/GILA Science curriculum for up to \$55,000.

DISCUSSION:

1. **BP 3300** is attached that specifies Board approval for purchases over \$40,000.
2. **BP 6000** is attached that provides guidance for the approval of instructional materials and resources.
3. **BP 6141** is attached that outlines the School Board's responsibility to provide a comprehensive instructional program that reflects the desires of the community, the needs of society, and the requirements of law.
4. The Curriculum Committee met a number of times this school year regarding updating our Science curriculum. Stakeholders were provided opportunities for input per policy.
5. See attached letter from Cory Stringer on behalf of the Curriculum Committee for additional information.

ROLL CALL

Marylee Kauffman – Yes
Fred Huntington – Yes

Karin Bodony – Yes
Jenny Bryant – Yes

Shirley Cleaver – Yes
Annie Downey – Yes

Kailey Sommer – Yes

Motion carries. Board (5/0) Students (2/0)

- h) Approval of ELA Core Literacy Curriculum
Board member Kauffman made the motion.
Board member Huntington seconded the motion.

MOTION: I move to approve the ELA Core Literacy Curriculum as detailed in the attached memo for \$42,282.

DISCUSSION:

1. **BP 3300** is attached that specifies Board approval for purchases over \$40,000.
2. **BP 6000** is attached that provides guidance for the approval of instructional materials and resources.
3. **BP 6141** is attached that outlines the School Board’s responsibility to provide a comprehensive instructional program that reflects the desires of the community, the needs of society, and the requirements of law.
4. See attached letter from Cory Stringer on behalf of the Alaska Reads Act Committee for information regarding this Alaska Reads Act-related curriculum that is based on the Science of Reading.

ROLL CALL

Shirley Cleaver – Yes	Fred Huntington – Yes	Marylee Kauffman – Yes
Karin Bodony – Yes	Jenny Bryant – Yes	Annie Downey – Yes
Kailey Sommer – Yes		

Motion carries. Board (5/0) Students (2/0)

- i) Composite Furniture, Fixtures, and Equipment (FF&E) Budget
Board member Bodony made the motion.
Board member Cleaver seconded the motion.

MOTION: I move to approve a budget of \$322,792 for Furniture, Fixtures, and Equipment (FF&E) for the Composite Building Renovation Project.

DISCUSSION:

1. **BP 3300** is attached that specifies Board approval for purchases over \$40,000.
2. This approval is intended to cover FF&E for the Composite (grant-funded) Building Renovation Project.
3. See attached email from Dave Moore, President and Principal Architect of Architects Alaska, for details regarding this FF&E estimate of \$322,792.
4. In fall of 2020, GCSD requested bids for architecture and engineering for a period of up to five years. Architects Alaska was selected as the highest scoring proposal.
5. Monies for these projects will come from the GCSD Capital Projects Fund 500-099-600-000-440. Approximately \$9,250,000 (some of which is earmarked) is currently available in this fund.

ROLL CALL

Fred Huntington – yes	Marylee Kauffman – yes	Shirley Cleaver – yes
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Karin Bodony – yes
Kaylee Sommer – yes

Jenny Bryant – yes

Annie Downey – yes

Motion carries. Board (5/0) Students (2/0)

j) Cosmetology Furniture, Fixtures, and Equipment (FF&E) Budget

Board member Cleaver made the motion.

Board Huntington member seconded the motion.

MOTION: I move to approve a budget of \$57,572 for Furniture, Fixtures, and Equipment (FF&E) for the Cosmetology Relocation Project.

DISCUSSION:

1. **BP 3300** is attached that specifies Board approval for purchases over \$40,000.
2. See attached email from Dave Moore, President and Principal Architect of Architects Alaska, for details regarding this FF&E estimate of \$57,572.
3. This approval is intended to cover FF&E for the Cosmetology Relocation Project (general funds).
4. This approval also includes five Smart Boards for the other five classrooms in the Composite building. These five Smart Boards were removed from the Composite Renovation Project's FF&E budget because GCSD is saving almost 50% by purchasing these ourselves, using our educator's discount that the Composite FF&E contractor isn't able to use. This is similar to what GCSD did with the Smart Boards in the S.T.E.M. building.
5. In fall of 2020, GCSD requested bids for architecture and engineering for a period of up to five years. Architects Alaska was selected as the highest scoring proposal.
6. Monies for these projects will come from the GCSD Capital Projects Fund 500- 099-600-000-440. Approximately \$9,250,000 (some of which is earmarked) is currently available in this fund.

ROLL CALL

Marylee Kauffman – Yes
Fred Huntington – Yes
Kailey Sommer – Yes

Karin Bodony – Yes
Jenny Bryant – Yes

Shirley Cleaver – Yes
Annie Downey – Yes

Motion carries. Board (5/0) Students (2/0)

k) Early Graduation Request

Board member Bodony made the motion.

Board member Cleaver seconded the motion.

MOTION: I move to approve the May 2023 early graduation requests of the following GILA and IDEA students:

- Anthony Gilligan – GILA
- Serenity Jenkins – GILA
- Maliha Al-Akaby – IDEA
- Jade Chernikoff – IDEA
- Jewell Cohen – IDEA
- Aaron Handly – IDEA
- Dietrich Hanft – IDEA
- Malakai Romie – IDEA
- Randi Schleusner – IDEA
- Brekkin Sproul – IDEA
- Stephan Thompson – IDEA
- Stephanie Tyson – IDEA

DISCUSSION:

- Wanda Wright, School Counselor, in consultation with Naomi Winters, GILA Principal, is requesting GCSD Board of Education approval of the application for early graduation in May 2023 for the aforementioned GILA students.
- Dean O’Dell, IDEA Director, has requested GCSD School Board approval for early graduation of the aforementioned IDEA students.
- Attached are letters of support for these early graduation requests.

Motion carries. Board (5/0) Students (2/0)

I) Staff Adjustments

Board member Bodony made the motion.
Board member Cleaver seconded the motion.

MOTION: I move to approve the following new hires:

SHS – Custodian	Branden Hildebrand
SHS – Middle School Math	Aljune Ayag
SHS – Special Education Aide	Tashonia Martin
SHS/GILA – Math Teacher	Mary Junn Collamat
SHS/GILA – Math Teacher	Reymond Adelfa
IDEA – Contact Teacher (Kenai)	Luke Burgess
IDEA – Special Education Teacher (K-12)	Stephanie Hall
SHS/GILA – Science Teacher	Rachell Ann Bala
SHS/GILA – Science Teacher	Rizia Ragmac

DISCUSSION:

1. **BP 4111 Certificated Personnel Recruitment and Selection** is attached that provides guidance for the appointment of certificated personnel.
2. **BP 4212 Appointment and Conditions of Employment (Classified Personnel)** is attached that provides guidance for the appointment of classified personnel.
3. GCSD’s Strategic Plan provides guidance for the recruitment of staff to support student learning.

Motion carries. Board (5/0) Students (2/0)

m) Resident Advisor Mental Health Technician Job Description

Board member Bodony made the motion.
Board member Cleaver seconded the motion.

MOTION: I move to approve the attached job description for the position of Resident Advisor Mental Health Technician.

DISCUSSION: none

Motion carries. Board (5/0) Students (2/0)

11) BOARD COMMENTS

Sommer: Thank you guys for this great opportunity to sit on the Board.

Downey: Thank you all for a great year!

Kauffman: I'd like to thank Cory and all staff, for all the work they put in, to make our school successful. I would like to also thank the Residence staff, GILA teachers, SHS teachers, and Board, to make everything possible.

Cleaver: It's been a great transformation since I got on the Board. I appreciate the growth we had this year. Thank you all for coming out. At the IDEA graduations, parents hand their child their diplomas. It was such a great sight to see. Farewell to all those leaving.

Huntington: I would like to thank those that are leaving us, they did a great job. I would like to thank the two student board members, it was a great pleasure to get to know you girls.

Bodony: I want to echo what everyone else said. I would also like to thank everyone who participated in strategic planning.

Bryant: Thanks so much for the staff. So glad to hear about the afterschool program. Thank you to the student board members, and thank you for attending the Juneau Fly-in. Thanks to all the staff that are leaving; you've been part of our family. Thank you Bev, it's been fun.

12) ADJOURNMENT

President Bryant adjourned the regular meeting of the GCSD Board of Education at **9:04 pm**.

Respectfully submitted,

Fred Huntington, Board Secretary

Date Minutes Approved