

**Galena City School District
Board of Education Meeting
Charles Evans Community Library
Wednesday, December 13, 2023**

1) CALL TO ORDER

President Bryant called the meeting to order at 7:03 p.m.

a) Introduction of Guests

Staff Members: Jim Merriner, Chris Javier, Dean O'Dell, Jessie Towarak, Kaitlin Applegate, Lisa Shelby, Cory Stringer, Lynn Betterton, Naomi Winters, Ben Blasco, Charlie Green, Edith Hildebrand, Lavern Demoski, and Jason Johnson.

b) Roll Call

Shirley Cleaver – present

Marylee Kauffman – present

Fred Huntington – present

Karin Bodony – excused

Jenny Bryant – present

A quorum was established.

2) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all.

3) VISION/MISSION/CORE VALUES

The Vision, Mission, and Core Values were read aloud by all Board members.

4) AGENDA APPROVAL

a) Agenda

Board member Cleaver made a motion to approve the agenda.

Board member Huntington seconded the motion.

Motion carries. Board (4/0)

Amendment:

Board member Cleaver made a motion to amend the agenda.

Board member Huntington seconded the motion.

Add: Executive Session, as item 12

Move: Adjournment to item 13

Motion carries. Board (4/0)

5) STUDENT/STAFF PRESENTATIONS

No Comments

6) STUDENT/STAFF COMMENTS

Superintendent Johnson made a comment on the Literacy Night.

7) COMMUNITY COMMENTS

Board member Cleaver commented that she really appreciated the music program.

8) REPORTS - *Consent Agenda

Board member Cleaver made a motion to approve the agenda.

Board member Huntington seconded the motion.

Motion carries. Board (4/0)

a. **Secretary's Report**

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- b. **Financial Report** – Edith Hildebrand, Business Manager, presented on her report that was included in the Board packet. Board Member Cleaver questioned Fund 299 – 120 Bilingual/Bicultural Education.
- c. **Principals’ and Directors’ Report**
Maintenance Director – Charlie Green presented his report that was included in the Board packet.
Technology Director – Chris Javier presented his report that was included in the Board packet.
IDEA Director – Dean O’Dell presented his report that was included in the Board packet.
Special Education Director – Jessie Towarak presented her report that was included in the Board packet.
Director of Administrative Projects – Jim Merriner presented his report that was included in the Board packet.
SHS Principal – Cory Stringer presented his report that was included in the Board packet.
GILA Principal – Naomi Winters presented her report that was included in Board packet.
Residence Life Director – Ben Blasco presented his report that was included in the Board packet.
- d. **Activity Director** – Cory Stringer presented his report that was included in the Board packet.
Assistant Superintendent Report – Lisa Shelby presented her report that was included in the Board packet.
- e. **Superintendents Report** – Dr. Jason Johnson presented his report that was included in the Board packet.
- f. **Correspondence** – Two Office of the Attorney General letters included in the Board packet.

9) **OLD BUSINESS** - None

10) **NEW BUSINESS**

- a. GCSB Board Goals
Board member Cleaver made the motion.
Board member Kauffman seconded the motion.

MOTION: I move to approve the attached GCSB Board of Education goals for the 2023-2024 school year.

DISCUSSION:

1. **BP 0200** and **BB 9300** are attached for reference.
 2. GCSB Board Goals are attached.
- Motion carries. Board (4/0)

Five minute break.

- b. Blue River Aviation Partnership/Agreement
Board member Cleaver made the motion.
Board member Huntington seconded the motion.

MOTION: I move that the GCSB School Board approve the attached agreement that creates a partnership between Blue River Aviation and the Galena City School District.

DISCUSSION:

1. **BP 3312** is attached that provides guidance for the development and approval of all contracts.
2. GCSB’s aviation program began in 2000 and trained hundreds of students in airplane piloting skills over the next 19 years. In addition to many students obtaining private pilot licenses while in high school, a number of students went on to become career airline pilots. In fall of 2019, the aviation program transitioned to training the next generation of unmanned aerial vehicle (UAV or drone) pilots.
3. The District has engaged with multiple partners to “re-envision” and “re-launch” Galena’s aviation program intended to begin in August of 2024 with the contractual agreement serving as the professional support necessary to ensure a safe and successful programmatic experience for our students.

AMENDMENT:

Board member Cleaver made a motion to amend the motion.

Board member Huntington seconded the motion.

Add/Include: Not to Exceed \$250,000

Roll Call

Marylee Kauffman - Yes

Shirley Cleaver – Yes

Fred Huntington – Yes

Jenny Bryant – Yes

Motion carries. Board (4/0)

c. Board Policy 3300 Update (1st Reading)

Board member Cleaver made the motion.

Board member Huntington seconded the motion.

MOTION: I move to approve attached Board Policy 3300 as a 1st Reading.

Motion carries. Board (4/0)

DISCUSSION:

- **BP 3300** is attached with proposed revisions. Proposed text for removal has a ~~strickthrough~~. Proposed text for addition is highlighted.
- The revised **BP 3300** has been provided this evening to ensure that the District’s superintendent has the flexibility to make timely purchases in emergent situations, while providing a policy and framework within which to operate.

AMENDMENT:

Board member Cleaver made a motion to amend the motion.

Board member Huntington seconded the motion.

Change: Prior Board approval is required for purchases over \$100,000 and cross out \$50,000.

Motion carries. Board (4/0)

d. SHS Pre-K and Early Childhood Renovations Fee Proposal

Board member Cleaver made the motion.

Board member Kauffman seconded the motion.

MOTION: I move that the GCSD School Board approve the attached \$49,396.00 fee proposal from Architects Alaska for 100% Design Services for renovations that will increase the size of two SHS elementary classrooms and provide for a restroom in each classroom.

DISCUSSION:

1. **BP 3312** is attached that provides guidance for the development and approval of all contracts.
2. See attached fee proposal from Architects Alaska for details.
3. This facility renovation project is necessary for our planned Early Childhood Center to meet facility regulatory requirements.
4. In fall of 2020, GCSD requested bids for architecture and engineering for a period of up to five years. Architects Alaska was selected as the highest scoring proposal.
5. Expenditures for the project/fee will be covered through a series of grants as well as partner funding.

Roll Call

Shirley Cleaver – yes

Fred Huntington – yes

Marylee Kauffman – yes

Jenny Bryant – yes

Motion carries. Board (4/0)

e. Crystal Javier Contract (January 1, 2024-December 31,2024)

Board member Cleaver made the motion.

Board member Huntington seconded the motion.

MOTION: I move to approve the services for program advertising, student enrollment support, and search engine optimization from Crystal Javier for \$54,700.00 for the calendar year from January 1, 2024-December 31, 2024.

DISCUSSION:

1. **BP 3312 Contracts** is attached that provides guidance for the ratification of all contracts by the GCSD School Board.
2. GCSD has contracted with Crystal Javier the past six years for program advertising, student enrollment support, and search engine optimization. Crystal Javier’s expertise in social media advertising has been integral to GCSD’s strong enrollment growth.
3. This 2024 contracted amount is the same as for the current 2023 contract.
4. Crystal Javier has expertise in the use of social media advertising (Facebook, Instagram, Twitter, and Pinterest) to target specific demographic groups as well as search engine optimization to ensure our IDEA/iGrad and GILA programs are at the top of internet searches for home-school/correspondence and high school boarding programs.

Roll Call

Fred Huntington – Yes

Marylee Kauffman - Yes

Shirley Cleaver – Yes

Jenny Bryant – Yes

Motion carries. Board (4/0)

f. Staff Adjustments

Board member Cleaver made the motion.

Board member Huntington seconded the motion.

MOTION: I move to approve the following hires:

- Manuelita Goodall IDEA Business Office Registrar
- Michaela Pritchett Johnson IDEA Special Education Contact Teacher (ER)
- Lance Docoy Admin Assistant I (Galena Business Office)
- Gordon Reiland Maintenance III (Galena)
- Courtney Carlo Admin II (Galena Business Office)
- Stephen Fink Contact Teacher (Wasilla)
- Corrie Hruby iGrad Site Administrator
- Gabrielle Bourne IDEA Business Office Registrar
- John Luhrs GILA Assistant Principal
- Ben Blasco Assistant Director of Maintenance

DISCUSSION:

1. Included within the Board packet.

Motion carries. Board (4/0)

11) **BOARD COMMENTS:**

Huntington, commented on the Aviation program.

Cleaver, commented on the AASB conference, Christmas program and Staff party. Happy Holidays!

Kauffman, made comments regarding the music and aviation programs.

Bryant, thank you to all the staff. It's good to see all the community activities.

12) **EXECUTIVE SESSION**

Board member Cleaver made the motion.

Board member Kauffman seconded the motion.

MOTION: I move to go in to executive session for "Matters which by law, municipal charter, or ordinance are required to be confidential." (BB 9321 Executive Sessions)

- For personnel reasons, which if made public, would tend to prejudice the reputation and character of the individual(s); provided the individual(s) has waived their right to be heard in public session.
- 8:53 pm into executive session
Motion carries. (4/0)
Reconvene meeting at 9:47 pm.

13) **ADJOURNMENT**

President Bryant adjourned the regular meeting of the GCSD Board of Education at 9:51 P.M.

Respectfully submitted,

Fred Huntington, Board Secretary

Date Minutes Approved